

Sense Solutions

Bookkeeping & Accounting

We are reducing worried with the routine business processes.
Free yourself from the time-consuming tasks of payroll
management by signing up with 7th Sense Solutions.

Financial Accounting

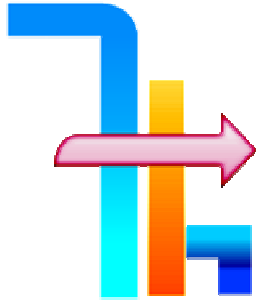
- Bank reconciliation
- Accounts receivable/payable reconciliation
- Income Tax / VAT return compilation

Payroll Services

- Bank reconciliation
- Payroll accounting
- Employer and employee taxes
- Retirement benefit computation

INDIA

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Sanganoor Main Road, Ganapathy
Coimbatore, Tamilnadu, INDIA, PIN: 641006
email: Info@7thsensesolutions.com
Web: www.7thsensesolutions.com



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Back Office Support

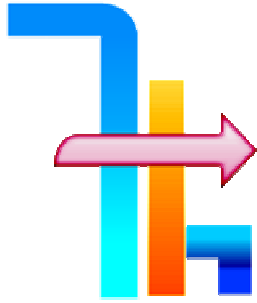
- Invoice Entry
- Purchase Bills/Invoice Entry
- Data Entry

Software

- Quickbooks
- Peachtree
- SAGE and Etc.,

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Your Benefits

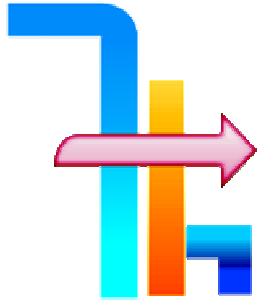
- Cost-effective solutions
- We implement Best-Practices in the industry
- Expert team in QuickBooks, Peachtree and SAGE
- Overnight updates to your records
- Our services are scalable and customer specific
- Dedicated bookkeepers for your business
- Data hosted in US, 128 bit encryption
- Security level competent enough as in online banking system
- 24/7 Support



Free Trial
50 %
Cost Reduction

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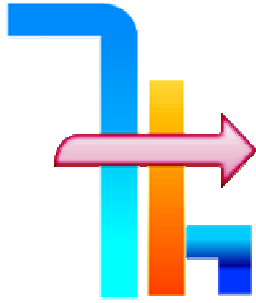
Daily task:

1. Record Vendor Invoices/Purchase order
2. Reconcile Vendor Statements
3. Process Manual checks issued as needed for emergencies
4. Record sales invoices/ Daily sales general journals as per the nature of business
5. Mail/Email customer invoices and statements
6. Record customer payments
7. Pull and match the customer deposits from Paypal account to accounting software
8. Track Customer under/over payments



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Weekly Task:

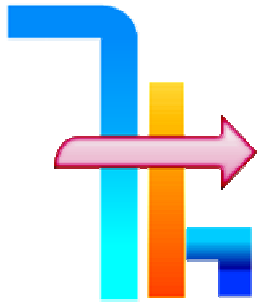
1. Weekly Accounts Payable/Receivable Aging Reports
2. Follow up payments from both customers and vendors
3. Record Payroll(if paid fortnightly)
4. Break out Payroll/Payroll fees/ Payroll taxes
5. Other weekly update as per client requirement on weekly basis

Monthly Task:

1. Prepare Bank reconciliation
2. Outstanding payment made to credit card companies(if client needed)
3. Prepare Credit card reconciliation
4. Prepare Check stub reconciliation
5. Recurring payment of rent, credit card charges etc... through pay pal

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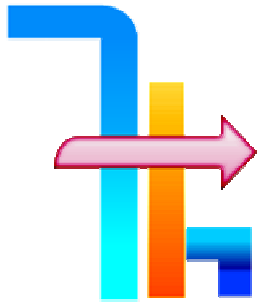
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Monthly Reporting:

1. Income statement(Monthly and Year to date)
2. Balance sheet
3. Accounts payable Aging(Unpaid bills)
4. Accounts receivables Aging(Open invoices)
5. General Ledger
6. Bank reconciliation report
7. Credit card reconciliation report

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How these tasks do helps your company?

1. Accounts receivable Aging
2. Accounts Payable Aging
3. Payroll Services
4. Banking Activities
5. Bank reconciliation will help you to
6. Income statement
7. Balance sheet
8. General Ledger

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